

The technique of keeping computers in excellent working order is known as **computer maintenance**. A computer that has accumulated dust and particles may not be able to function correctly. As a result of the air cooling, dust and debris will build. Any filters used to mitigate this will need to be serviced and changed on a regular basis. Regular computer cleaning can help prevent short circuits and overheating if the cooling system isn't filtered. Keeping your computer in good working order extends the life of your computer both within and externally.

A free customizable **computer maintenance cross-functional process** template is provided to download and print. Quickly get a head-start when creating your own computer maintenance cross-functional process with **EdrawMax**. From the beginning to the end, every step has been clearly displayed, divided for each responsible department.